

Community Needs Assessment Workgroup Meeting #2
September 18, 2006

Present

Margo Smith, Aubrie Nagy, Margaret Nusbaum, David Liddle, Rev. Esther Ziegler, Christal Henson, Ayesha Johnon, Barbara Brookmyer, Mike Singer, Eileen Elliot

RFP

It was posted and mailed to potential contractors. A copy of the specifications of the project is attached in the e-mail accompanying these meeting minutes. The proposals are due October 31st. There is an optional pre-proposal conference October 3rd. The contractor distribution list was passed around for review.

- ACTION – If you know of other contractors who might be interested in reviewing and responding to the RFP please e-mail Barbara or Margo with the contact information.
- ACTION – Those interested in assisting with reviewing the proposals should sign up, if you did not already do so during the meeting.
- ACTION – Margo will develop the scoring sheet. Christal offered to assist.
- ACTION – Assistance in checking the references of the top proposal submitters will be needed. Volunteers to be solicited at a future date.

The group was reminded that participation in these discussions would disqualify someone from submitting a proposal and anyone else associated is a perceived conflict of interest or real conflict of interest exists.

Existing Data Sources:

Frederick County Office for Children and Families Reports:

1. Connecting Needs and Services in Frederick County, May 2001
2. Interagency Early Childhood Committee (IECC) – A Focus Group Report on Health Care Access in Frederick County, April 2005
3. Frederick County Community Indicator Projects Census Tract Demographic Analysis, May 2005
4. Frederick County Community Indicator Community – Level DMR Analysis: Black Youth, May 2005
5. Caring for Frederick County's Children – A Five Year Strategic Action Plan (developed by IECC)
6. Frederick County Office for Children & Families/Local Management Board, Needs Assessment for Special Medical Services for Children, September 2000.

Medical Assistance – Frederick County Health Department has data and DSS has data – Barbara can provide; MCHIP – AHRQ CAPS data on website

Medicare – Margaret to check what is available

Veteran's Health Benefits – Aubrie to check what might be available

Mental Health data – 1). Mental Health Management Agency (Bob Pitcher) – Barbara to check
2). Mental Health Association (Pat Hanberry) hotline call data and focus group reports – Barbara

to check, 3). Catholic Charities – Rev. Ziegler to check, and 4). Religious Coalition – Rev. Ziegler to check.

Health Insurance Coverage- 1). Cold Weather Shelter (DSS may gather) and Exodus program – Rev. Ziegler to check with Religious Coalition, 2). School students – FCHD has limited for 3 schools

Alcohol Use/Abuse – 1). Hood College – Aubrie to check, 2). MVA DWIs – Contractor can check if deemed helpful, 3). School Students– Barbara to ask Linda G, and 4). Mt. St. Mary - ?.

Tobacco Use - School – Barbara to ask Linda G.

Prenatal care – MOM – David Liddle could provide, FMH – Barbara to check

Income level – 1). School FARM data – on FCPS website; 2). Housing Authority Hope VI – annual survey complete in November with approximately 150 to be surveyed to include health and mental health questions; 3). IRS data - % income for health care link to age, number blind – if deemed helpful then contractor can pursue.

Medications – Prescription Workgroup may be best source. 1). FCAA Med Bank – Barbara to check, 2). Religious Coalition – Rev. Ziegler to check what is available, 3) insurers like Blue Cross/Blue Shield – amount spent – if deemed helpful contractor can pursue, 4). Pharmacies – if deemed helpful contractor can pursue.

Alternative Health Care use – ?

Non-English Speaking Population – 1). Did the new center gather any information (Evenstart may also assist with survey) - ?, 2). Elizabeth Chung – BB to ask, 4). Dr. Menocal – BB to ask, 5). Minority Outreach Technical Assistance grants for cancer prevention – BB to ask FMH WC

How to reach 1). Commuters – MARC station, 2). Ft. Detrick residents – survey opportunity

Day Care – 1). DSS and purchase of care may have data – will ask representative at next meeting; 2). MHA Childcare Choices – Barbara to check

Health Care Home - 1). Healthy Families – questions might have, 2) FCDC – Barbara to check

Next meeting - October 4 full Coalition meeting 4-6pm at FMH in classrooms on second floor.

Future meeting – Date to be determined based upon availability of speaker. Carroll County health planner to talk about their lessons learned in conducting 2 needs assessments. Plan after proposals due, October 31.

Distribute – Washington County, Wicomico County, Carroll County reports